

# SAVANNAH RICKS

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<https://savannahricks.github.io/CareerPortfolio/>

## EDUCATION

The Pennsylvania State University, Erie, PA  
Bachelor of Arts, Digital Media, Arts, and Technology  
Minor: Writing and Digital Media

Graduation: May 2025  
GPA: 3.13  
Dean's List: Spring 2024

## PROFESSIONAL EXPERIENCE

Website Project Manager in the WebOps Student Team, Penn State Erie, The Behrend College June 2024 – August 2024

- Acted as Project Manager and team leader of a group of three students to refurbish outdated and broken websites hosted by Penn State Behrend through weekly Zoom calls while all working remotely
- Identified Digital Media, Arts, and Technology and Patricia Yahn Student Art Show websites to update and optimize speed using wireframes from feedback of users
- Managed project timelines, delegated tasks, troubleshoot problems, and assisted teammates with technical issues

Hybrid Digital Mitford Project Research Assistant, Penn State Erie, The Behrend College January 2023 – October 2023

- Collaborated on ideas and share tasks with Dr. Elisa Beshero-Bondar using GitHub
- Transcribed photos of text to digital, tagged keywords, and designed a webpage
- Utilized multiple coding languages to complete tasks such as XML, XSLT, HTML, and CSS

## CODING LANGUAGES

Extensible Markup Language(XML), Extensible Stylesheet Language Transformation(XSLT), Hypertext Markup Language(HTML), Cascading Style Sheets(CSS), Scalable Vector Graphics(SVG), Git Terminal, XQuery, JavaScript, 11ty

## ACADEMIC PROJECTS

- Acted as Project Manager and team leader of five students as well as Website Designer for the Keystone Digital Humanities 2024 Conference that included event planning logistics for 80 participants
- Partnered with a classmate to design, update, and engage consumers on a glossary page for an insurance company webpage using Web Content Accessibility Guidelines
- Partnered with a classmate to scrap and analyze the entire script of “Bojack Horseman” show using Python, XQuery, XML, HTML, CSS, SVG and applied programs to illustrate findings on a dedicated website
- Collaborated with three classmates to create a website highlighting key topics using coding languages such as XML, XSLT, HTML, and CSS

## WORK EXPERIENCE

Key Holder, Charlotte Russe

October 2022 – April 2024

- Provided quality customer service, handled financial transactions, counted drawer at the end of operations, and deposited funds in a safe
- Folded, organized, and stocked merchandise, and assisted customers with finding products on the sales floor
- Performed opening and closing duties of store operations

QR Code for portfolio and LinkedIn profile

